West Hills College Lemoore

Catalog Addendum

2017-2018

Dated: January 5th, 2018

The 2017-2018 course catalog requires a revision. The following program should be revised as follows: remove the suggested pathway from the Psychology AA degree on page 111 as it is inaccurate.

The 2017-2018 course catalog requires an addition. The following information should be added:

Open Educational Resources (OER)

West Hills College Lemoore has a number of courses that have been designated in the course schedule as Open Educational Resource (OER) courses. No textbook purchase is required for OER courses. The free, no cost educational materials in these courses may include modules, textbooks, videos, software, and other tools and resources. Computer and Internet access are required and accessible in the Learning Resource Center on campus if needed. OER courses in the schedule will be designated with the following icon:

The 2017-2018 course catalog requires an addition. The following courses should be added or revised:

Course Descriptions

Child Development

CD 3   Observations and Assessments (3)

Class Hours: 54 Lecture

Advisory(s): Strongly recommend preparation: English 51A (Introduction to Communication Skills) or equivalent.
CD 3 provides experiences using observation and assessment strategies to document children's growth and development. Various scientific techniques will be introduced and utilized to benefit the child, the environmental situations, family and teacher interaction and/or successful referrals to other professionals focusing on children. (AA/AS, CSU)

Education

EDUC 015X   Educational Work Experience (1-8)

EDUC 015X develops skills and knowledge by integrating classroom study with planned, supervised work experience. It is based on the principle that well educated individuals develop most effectively through an educational plan that incorporates work experience. Through these structured experiences, the students enrich their college studies, which enhance their total development.

 Educational Work Experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness in the field of the student's major. Students may earn up to 8 units per semester for a maximum of 16 total units. Credits are awarded for paid or voluntary work. For every 75 hours of paid work completed within the semester, 1 unit of credit is awarded. For every 60 hours of volunteer work completed within the semester, 1 unit of credit is awarded. Educational Work Experience credits are counted as electives toward an Associate of Arts (AA) degree at West Hills College and are transferable to four year universities (for specific transfer eligibility, please contact an advisor).

Emergency Medical Training

EMT 052   Anatomy and Physiology for Healthcare Providers (3)

Class Hours: 45 Lecture   27 Lab

EMT 052 is a lecture-based course designed to introduce the healthcare provider student to the structure and function of the human body. At the end of the course, the student should be able to identify cells, tissues, organs, and organ systems along with their respective functions. Successful completion of this course may satisfy the requirement for entrance into West Hills College Lemoore paramedic program. This course is not transferable and does not satisfy the prerequisites for many of the allied health courses.

English

ENG 002   Introduction to Literature (3)

Class Hours: 54 Lecture
Prerequisite: Successful completion of English 1A (Composition and Reading) or the equivalent.

ENG 002 introduces representative works from major genres, develops students' close reading and analytical writing skills, and promotes appreciation and critical understanding of the cultural, historical, and aesthetic qualities of literature. (AA/AS, CSU, UC)

ENG 003   Argumentative Writing and Critical Thinking (3)

Class Hours: 54 Lecture
Prerequisite: Successful completion of English 1A (Composition and Reading) or the equivalent.

ENG 003 offers instruction in argumentation and critical writing, critical thinking, analytical evaluation of primarily non-fiction texts, research strategies, information literacy, and proper documentation. (AA/AS, CSU, UC)

ENG 004   World Literature (3)

Class Hours: 54 Lecture
Prerequisite: Successful completion of English 1A (Composition and Reading) or the equivalent.

ENG 004 is a comparative study of selected works, in translation and in English, of literature from around the world, including Europe, the Middle East, Asia, and other areas, from the mid or late seventeenth century to the present. Special attention is given to critical thinking and writing within a framework of cultural diversity as well as comparative and interdisciplinary analysis. A goal of the course is to promote an understanding of the works in their cultural, historical, and political contexts and of the enduring human values that unite the different literary traditions. (AA/AS, CSU, UC)

Interdisciplinary Studies

IS 001   College Success (3)

Class Hours: 54 Lecture   *GE area: E*

IS 001 is designed to assist students in obtaining skills and knowledge necessary to reach their education objectives. Topics to be covered include: orientation to college, time management, study skills and techniques, financial literacy, career exploration, and information competency and technology. (AA/AS, CSU, UC)

Nursing

NURS 004L   Medical Surgical Nursing II Lab (2)

Class Hours: 108 Laboratory

Prerequisite(s): Successful completion of the following: NURS 001 Foundations of Nursing, NURS 001L Foundations of Nursing Lab, NURS 002 Introduction to Medical-Surgical Nursing I, NURS 002L Introduction to Medical-Surgical Nursing I Lab, NURS 003 Basic Pharmacology

Corequisite(s): NURS 004-Medical Surgical Nursing II

NURS 004L utilizes the nursing process in order for the student to recognize alterations in functioning or illness and formulate age-appropriate nursing interventions in a clinical setting. Selected psychomotor skills associated with basic client needs, medication, and intravenous fluid administration will be studied and practiced. (AA/AS, CSU)

NURS 010L   Advanced Medical-Surgical Nursing IV Lab (4)

Class Hours: 216 Laboratory

Prerequisite(s): NURS 007 (Medical-Surgical Nursing Ill), NURS 007L (Medical-Surgical Nursing Ill Lab), NURS 008 (Mental Health-Psychiatric Nursing), NURS 008L (Mental Health-Psychiatric Nursing Lab), NURS 014C (Specialty Nursing Learning Lab). For students in the Associate of Science Degree in Nursing (ADN) program, these additional courses are required: NURS 9 (Pediatric Nursing), NURS 9L (Pediatric Nursing Lab).

Corequisite(s): NURS 010 (Advanced Medical Surgical Nursing IV)

NURS 010L focuses on advanced application of the nursing process in the care of critically ill adult and geriatric patients. The student will organize and discriminate data to establish priorities of care. Correlated clinical experiences emphasize refinement of clinical decision-making, psychomotor skills, and management of patient care in professional nursing practice. (AA/AS, CSU)

Physical Education

Activity Courses

PE 022A   Beginning Volleyball (1)

Class Hours: 54 Laboratory

PE 022A is the first in a series of three courses designed to provide instruction and practice in the basic skills necessary for participation in competitive volleyball. The course will develop introductory skills and knowledge of the game, with specific emphasis on the individual skills of passing, setting, serving, and attacking.

The 2017-2018 course catalog requires an addition. The following program should be added:

BUSINESS - BUSINESS INFORMATION WORKER (BIW) CERTIFICATE OF ACHIEVEMENT

The Business Information Worker (BIW) Certificate guides students toward successful employment in business and government. The BIW certificate of achievement for office workers, developed in conjunction with local employers, provides students with a broad range of entry-level office skills and applications which promote success in a variety of office environments. With a solid foundation in Microsoft Windows and Office as well as strong digital and web literacy skills, the Business Information Worker brings efficiency and productivity to the workplace. Completion of the Business Information Worker pathway also brings indispensable critical thinking, problem solving, and interpersonal skills to the workplace. Students who complete the certificate will be ready for the workforce and the certificate provides a stepping stone to continue their education and complete an A.S. in Business or an AS-T in Business Administration.

Program Student Learning Outcomes

Upon completion of the program, student will be able to:

- demonstrate accurate text and data entry using a standard keyboard and/or numeric keypad at expected entry-level occupation production rate.
- organize correspondence and locate business documents by applying the 12 alphabetic and numeric filing rules.
- compose complex business letters, reports and employment applications choosing the appropriate delivery means.
- demonstrate utilization of basic information systems and a variety of prevailing Microsoft Office applications such as Microsoft Word, Microsoft Excel, and Microsoft Outlook.
- demonstrate proficiency in business communications and human relations/customer service.

Required Courses:

Course #	Title	Units
BUS 002	Introductory Keyboarding	3
BUS 003	Intermediate Keyboarding	3
BUS 013A	Word for Windows I	1.5
BUS 013B	Word for Windows II	1.5
BUS 015X or WE 015XX	Work Experience	1
BUS 028	Business Communication	3
BUS 035	Human Resources Management	3
BUS 067	Filing & Records Management	2
CIS 007	Computer Concepts	3
CIS 008	Microcomputer Operating Environment: Windows	1
CIS 034	Introduction to Spreadsheets	3
	Total	25

The 2017-2018 course catalog requires an addition. The following program should be added:

History AA-T

The Associate in Arts in History (AA-T) curriculum is designed to provide the opportunity to achieve an associate degree in the student's area of specialization. Upon completion of the degree requirement, students will begin preparation for careers such as teaching, human services, journalism, politics, public relations, business, and public administration. While a baccalaureate degree is recommended preparation for those considering professional careers in this field, the completion of this suggested program will demonstrate commitment to the field, and provide comprehensive preparation for upper division work.

Associate Degree for Transfer requirements (pursuant to SB 1440):
- Complete a minimum of 18.0 semester units in a major or area of emphasis
- Complete IGETC or CSU General Education – Breadth requirements
- Complete total of 60.0 CSU transferable semester units
- Complete all required courses for the major or area of emphasis with a "C" or better
- Obtain an overall minimum grade point average of 2.0

Program Requirements

Required Core Classes:

Course #	Title	Units
Required Core		
HIST 017A	History of the U.S. 1492-1877	3
HIST 017B	History of the U.S. 1865-Present	3
List A: Choose any two of the following courses		
HIST 020	World History I	3
HIST 004A	Western Civilization to 1700	3
HIST 021	World History II	3
HIST 004B	Western Civilization from 1700	3
List B: Choose two courses (6 units): One from each group		
Group 1		
HIST 020*	World History I	3
HIST 021*	World History II	3
* = cannot have been used in List A		
HIST 032	Cultural History of the Chicano	3
HIST 034	Women's Roles in United States History	3
HIST 044	History of African Americans in the United States	3
Group 2		
GEOG 003	Cultural Geography	3
HUM 001	Introduction to Western Culture	3
HUM 022	Introduction to Comparative Religion	3
POLSCI 002	Comparative Government	3
POLSCI 004	Introduction to International Relations	3
	Total	18
CSU-GE or IGETC requirements		37 - 39
Electives (must be transferable to CSU)		15 - 17
	Total	60

The 2017-2018 course catalog requires a revision. The following program should be revised as follows:

NURSING AS (ADN)

The goal of the Associate of Science Degree in Nursing (ADN) program is to prepare students to meet the requirements for licensure as a Registered Nurse in California. The emphasis of the program will be on prioritization, leadership, organization, and delegation (PLOD). The study of nursing is a very complex one that requires mental and physical abilities to complete the tasks necessary to become a registered nurse. Two of the most essential tools are the Nursing Process and the Organizing Framework, around which curriculum is developed. The nursing process is a problem solving process that guides the method of thought and action. It is the thinking process used by registered nurses to care for the clients' response to their health care issues as well as to guide prevention and wellness activities.

The mission of the Associate of Science Degree in Nursing (ADN) program is to prepare entry-level registered nurses to be providers of care across the health/illness continuum and as members within the profession. The program respects the individuality of students and recognizes that each student has different educational, experiential, cultural, spiritual, socio-economic backgrounds, and a unique support system. The aim of the curriculum is to provide a positive, innovative learning model that fosters the development of critical thinking and problem solving skills so that the nursing graduate is equipped to deliver care to a diverse population in a variety of healthcare settings. Nursing graduates will collaborate with members of the health care team, effectively communicate, become politically aware, and committed to lifelong learning.

Program Prerequisites
- Successful completion BIO 032 (Human Anatomy) or equivalent
- Successful completion of BIO 035 (Human Physiology) or equivalent
- Successful completion of BIO 038 (Microbiology) or equivalent
- Successful completion of ENG 01A (Composition and Reading) or equivalent
- Minimum 18 years of age
- Healthcare provider background clearance
- Health screen clearance or equivalent
- Have current immunizations as required by partner clinical affiliates
- Current American Heart Association Basic Life Support certification
- Minimum of a cumulative and prerequisite grade point average of 2.5

Associate Degree Requirements:
- Complete a minimum of 18.0 semester units in a major or area of emphasis
- Complete Local General Education and District requirements - specific to the Nursing Program
  - CHEM 002A
  - PSYCH 001 or equivalent
  - MATH 063 or equivalent or higher
  - Select One: SOC 001 or SOC 002
  - Select One: COM 001 or COM 004 or COM 005
  - Humanities AREA C course- 3 units
  - NUT 001 or equivalent
  - A waiver for HE 035 (Personal Health and Hygiene) is given to students who successfully complete the first year of the ADN program.
  - 2 units of Physical Education activity course required (PE 001-025) for students under 21 years of age
- Complete all required courses for the major with a "C" or better

Courses	Title	Units
NURS 001	Foundations of Nursing	2.0
NURS 001L	Foundations of Nursing Lab (corequisite)	2.0
NURS 002	Medical Surgical Nursing I	2.0
NURS 002L	Medical Surgical Nursing I Lab (corequisite)	2.0
NURS 003	Basic Pharmacology (corequisite)	3.0
NURS 004	Medical Surgical Nursing II	2.5
NURS 004L	Medical Surgical Nursing II Lab (corequisite)	2.0
NURS 005	Obstetrics-Maternity Nursing	2.0
NURS 005L	Obstetrics-Maternity Nursing Lab (corequisite)	1.5
NURS 006	Advanced Pharmacology (corequisite)	2.5
NURS 007	Medical-Surgical Nursing III	2.5
NURS 007L	Medical-Surgical Nursing III Lab (corequisite)	1.5
NURS 008	Mental Health – Psychiatric Nursing	1.5
NURS 008L	Mental Health – Psychiatric Nursing Lab (corequisite)	1.5
NURS 009	Pediatric Nursing	1.5
NURS 009L	Pediatric Nursing Lab (corequisite)	2.0
NURS 010	Advanced Medical-Surgical Nursing IV	2.5
NURS 010L	Advanced Medical-Surgical Nursing IV Lab (corequisite) (Includes Preceptorship and Community Health)	4.0
NURS 011	Gerontology – Community Nursing	1.0
NURS 011L	Gerontology – Community Nursing Lab (corequisite)	1.0
NURS 014A	Foundations Learning Lab	2.0
NURS 014B	Pharmacology/Obstetrical Learning Lab	2.0
NURS 014C	Specialty Nursing Learning Lab	2.0
NURS 014D	Advanced Nursing Learning Lab	2.0
	Total	48.5